

General Shop Safety Rules

- 1) Operate machines **ONLY** with the instructor's permission and after you have received proper instruction.
- 2) Remove jewelry, eliminate loose clothing, hoods and drawstrings, ear buds/head phones and confine long hair when working in a shop environment.
- 3) Always use appropriate Personal Protective Equipment (PPE) while in the shop when working with power tools. Always wear safety glasses, or a face shield.
- 4) All accidents must be reported to the instructor immediately.
- 5) Don't use tools or equipment that are in any way defective/damaged. Tell the instructor immediately if the equipment doesn't look proper.
- 6) Damp, oily rags are a fire hazard. Place rags in the RED metal fireproof container.
- 7) Always use a hand brush to wipe away sawdust or scraps. Never use your hand.
- 8) The floor must be kept clean. Don't leave anything lying around that could be tripped on or slipped on.
- 9) Carry sharp or pointed tools with the edge or point held in your hand and pointing away from you. This will help prevent injury to others if someone bumps you or you trip.
- 10) Use ALL recommended guards and safety devices on the machinery as shown by your instructor.
- 11) Always unplug a tool or disconnect the circuit breaker to prevent accidental starting of the equipment when you are making changes to it.
- 12) Wait for a machine to come to a **COMPLETE** stop before leaving it.
- 13) No talking to others while operating a machine or talking to the operator.