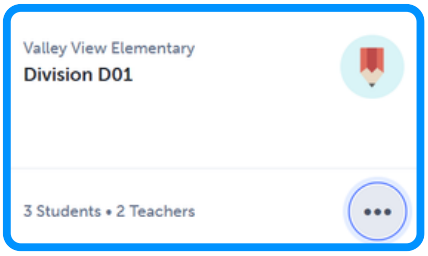
CREATING A POST IN SPACESEDU

Follow the icons below to create a post in Spaces EDU

Click on "Edge" Icon from Task Bar or Desktop

Click on "MyApps" icon.

From the "Quick Links Tab", scroll down and click on the "SpacesEDU" icon.



Click on the Class



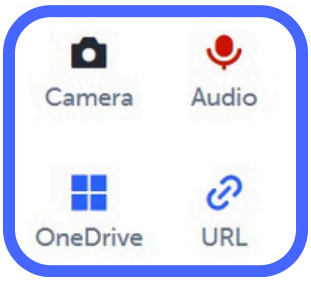
Click on "Spaces" (at the top) and locate the Space.



Click on "Create"



Use Windows + H (dictate) or Keyboard to add Title and Post Description.



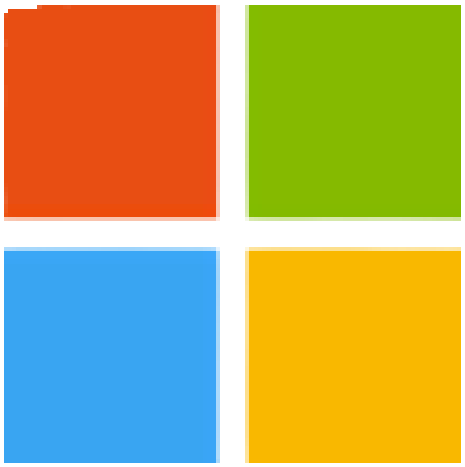
Record video, record audio, take a picture, add a link or add a file.



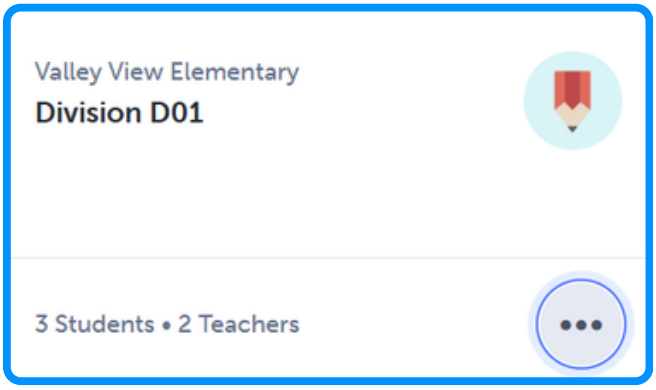
Click "Post" when done.

Use QR code or bit.ly to access video on this process.



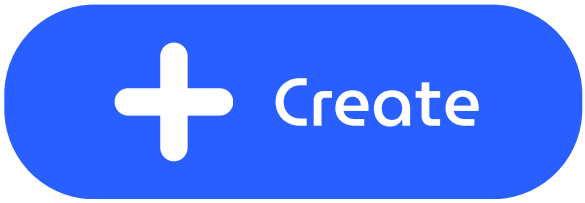


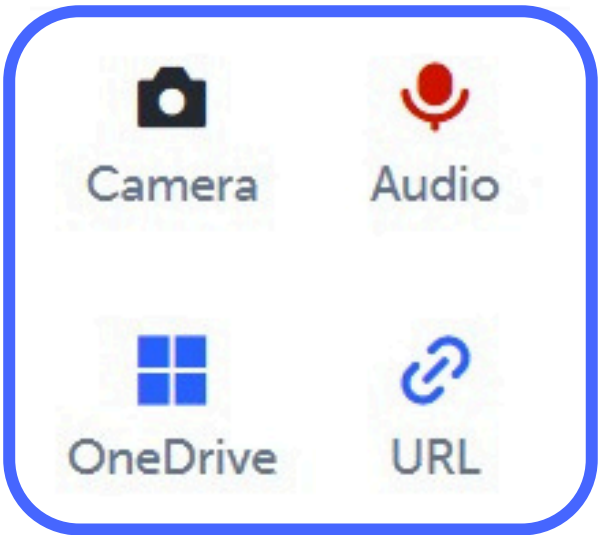



Valley View Elementary
Division D01
3 Students • 2 Teachers

Spaces


1:1 Spaces
1:1 Space
Evidence of Learning
Students
Family
2 Students


Create


Camera
Audio
OneDrive
URL


Post Description
Write your post...
Windows Key
Letter H


Post