

## Using Edge to Interact with PDF Document



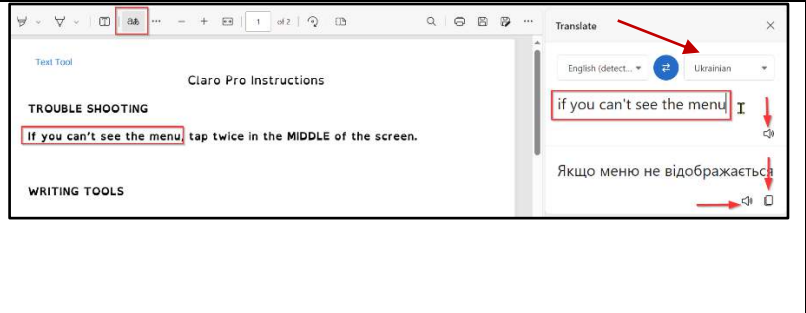
Did you know that the Edge browser has built-in interactive features? It allows the user to have the text read aloud, insert text into a pdf document, and even translate text. This is a very simple way to interact with a document. All the options are available through the toolbar at the top when an PDF is opened in Edge. Use the instructions below to interact with a PDF.

<p>1</p> <p>Locate the pdf document you would like to interact with. On many machines, Edge is set as the <i>default</i> PDF viewer. This means when you double click to open it, it will automatically open in Edge. If it is not, right click on the document, select <b>“Open with” &gt; Microsoft Edge.</b></p>	
<p>2</p> <p>This will open it in Edge with a tool bar which will allow you to interact with it. The <b>“Text”</b> tool will allow you to add typed text. Click on the <b>“T”</b> icon, position your cursor where you'd like the text to be added, click &gt; type in text. A mini <i>“text-toolbar”</i> will be displayed when this is clicked.</p>	
<p>3</p> <p>The <b>“markup”</b> or <b>“Draw”</b> tool will allow you to freehand draw on the document. You will be able to adjust colours as well as line size.</p>	
<p>4</p> <p>Click on the <b>“Translate”</b> icon to translate sections of the text.</p>	

Select the *language* to be translated to.

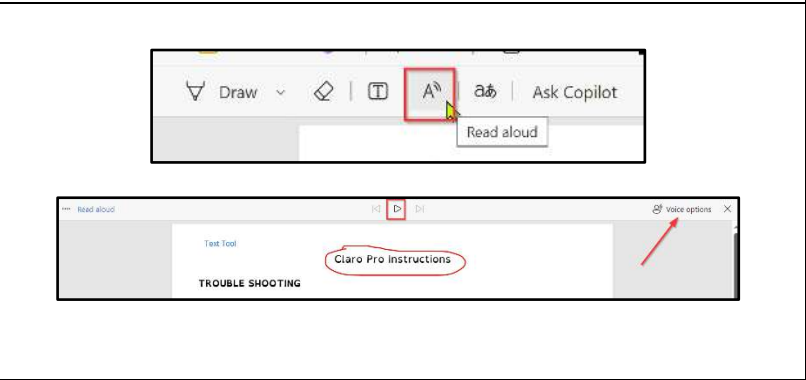
Type in the text in the sidebar that is displayed that you'd like translated. The translated text will appear below.

Clicking on the “*sound icon*” will allow you to hear this spoken.



5 To listen to the text read aloud, click on the “**Read Aloud**” icon. This will open the text in a focus screen. Click on the “**Play icon**” to have it read.

*Note: This is a very simplified version of text to speech so you may not be able to change and settings or have it highlighted as it is read.*



6 Once the annotations are done, you can “**Print**” or “**Save**”.

