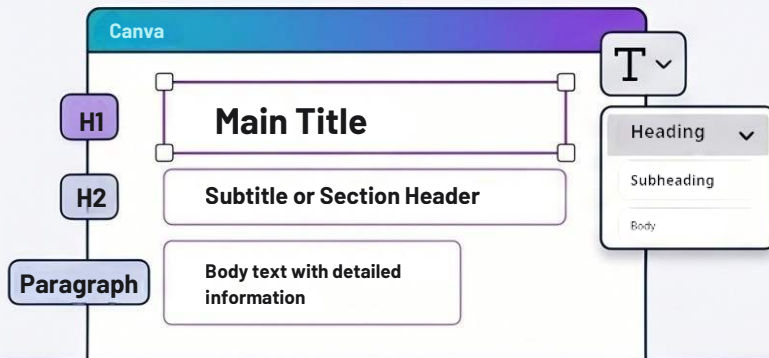


The Stey-by-Step Guide to Accessible Canva Designs

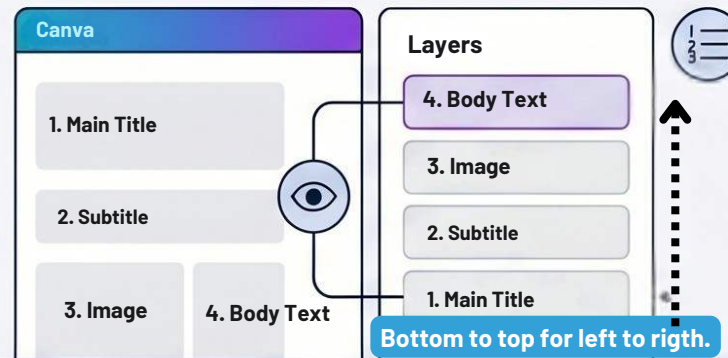
Phase 1: Creating Accessible Content by Design

Label Headings, Subheading or Body



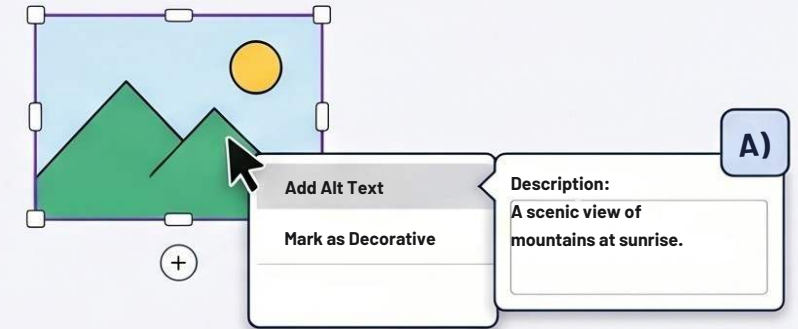
Add the appropriate "text box" to establish logical hierarchy. (H1, H2 or paragraph)

Set the Reading Order in the Position > Layer Panel



Use the Position > Layers panel to rearrange elements - bottom of list will read first.

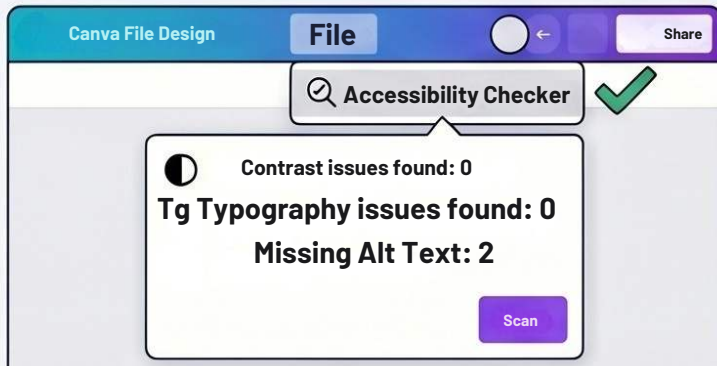
Alt Text for Informative Images Mark as Decorative if not Important



Right-click images to add descriptions or mark decorative elements for screen readers to skip.

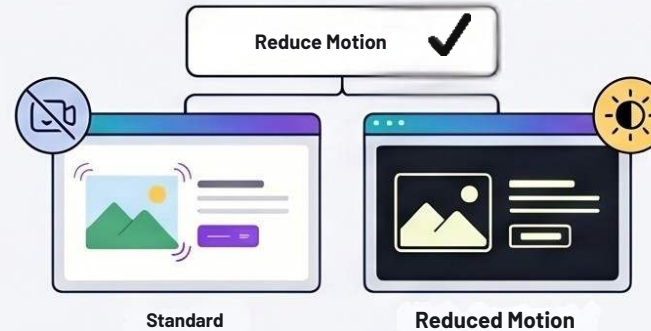
Phase 2: Confirm and Export

Run the Accessibility Checker Fix the Issues



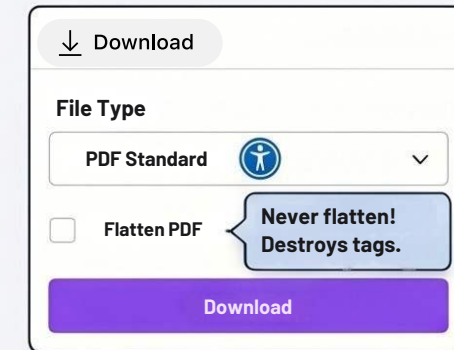
Navigate to "File > Accessibility > Check design to scan for contrast, typography, and missing alt text.

Reduce Motion



Reduce Motion on your screen when you view and present designs. Navigate to File > Accessibility > Reduce motion

Check "Keep Reading Order" Export as a Tagged PDF



Choose PDF Standard and never 'flatten' the file, as it destroys all accessibility tags.