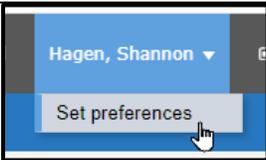
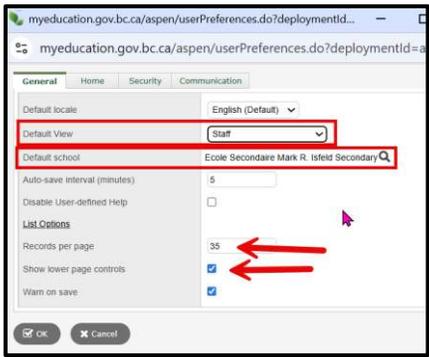


## Setting User Preferences in MyEd BC

1	Log in to MyEd,	
2	Click on <b>User name (top right)</b> -> <b>Set Preferences</b>	
3	<p>Under the <b>“General”</b> tab you can set your default view (if you have more than one type of access), your default school (if you have more than one school – use the picker).</p> <p>Check the box beside <b>“Show lower page controls”</b> so you can see the scroll bar and next tabs at the bottom of the screen.</p>	
4	<p>If you haven't done so already, go to the <b>“Security”</b> tab to set up the security question to reset your password if you've forgotten it.</p> <p>This is also where you can change your password.</p>	