

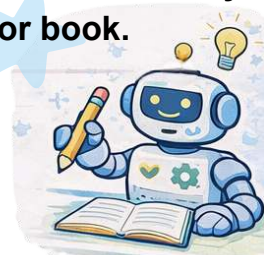


Citing AI in Your Work

AI Tools like Copilot can help generate ideas, explain concepts or edit writing but it is important to be transparent in your use of AI so others know and trust you. Always cite your AI use, just like you would when you use a website or book.

Why Cite AI?

- Be honest about how you created your work
- Practice academic integrity
- Show others how AI supported your thinking



MLA Formula to Cite AI



“What AI Created or Your Prompt.”

AI Tool name, Model, Version, AI Company Name, Date day, month, year, **URL (shareable if available)**

EXAMPLE

“Citing AI in School Assignments”. Copilot Chat, GPT 5.2 Think Deeper, OpenAI, 03, 03, 2026, <https://chatgpt.com/c/68436108-9948-800f-ba5f-10e561f3cac2>

APA Formula to Cite AI



AI Company Name. (year, month day). ***Title of Chat in italics*** [Description ex. Generative AI Chat or Large Language Model]. **Tool Name/Model.** **URL of the chat**

EXAMPLE

OpenAI. (2026, 03, 03). *Citing AI in School Assignments* [Generative AI]. Copilot Chat, GPT 5.2 Think Deeper. <https://chatgpt.com/c/68436108-9948-800f-ba5f-10e561f3cac2>

What AI Created, or Title or Prompt:

Use the title of your chat, a description of what AI did or part of your prompt. Ex. **How do I cite AI in School Assignments** (MLA is in “quotation marks” and APA is in *italics*.)

AI Tool Name and Version:

The name of the tool you used and if possible, the version it was using. Ex. **Copilot Chat, GPT 5.2 Think Deeper.**

AI Company Name:

Name of the company that made the tool. Ex. **OpenAI.**

Date:

Write the date that you used it. MLA is day, month, year, and APA is (year, month, day).

URL (Shareable if possible):

Copy the address of your chat and paste it. Ex. <https://chatgpt.com/c/68436108-9948-800f-ba5f-10e561f3cac2>

Another easy option: I used Copilot to help brainstorm ideas and check my understanding of the topic. All writing and final ideas were reviewed and edited by me.

