

## Using Edge to Interact with PDF Document



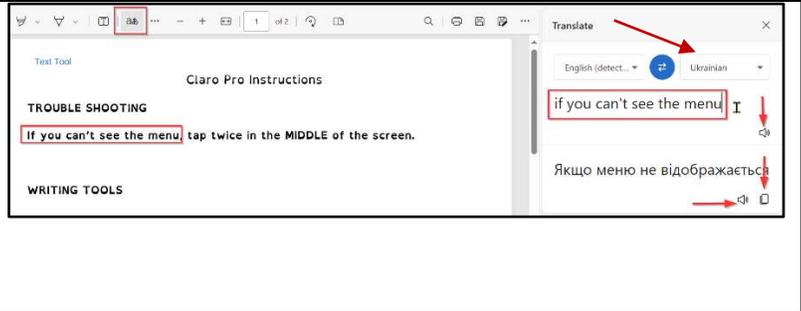
Did you know that the Edge browser has built-in interactive features? It allows the user to have the text read aloud, insert text into a pdf document, and even translate text. This is a very simple way to interact with a document. All the options are available through the toolbar at the top when an PDF is opened in Edge. Use the instructions below to interact with a PDF.

<p><b>1</b></p> <p>Locate the pdf document you would like to interact with. On many machines, Edge is set as the <i>default</i> PDF viewer. This means when you double click to open it, it will automatically open in Edge. If it is not, right click on the document, select <b>“Open with” &gt; Microsoft Edge.</b></p>	
<p><b>2</b></p> <p>This will open it in Edge with a tool bar which will allow you to interact with it. The <b>“Text”</b> tool will allow you to add typed text. Click on the <b>“T”</b> icon, position your cursor where you'd like the text to be added, click &gt; type in text. A mini <i>“text-toolbar”</i> will be displayed when this is clicked.</p>	
<p><b>3</b></p> <p>The <b>“markup”</b> or <b>“Draw”</b> tool will allow you to freehand draw on the document. You will be able to adjust colours as well as line size.</p>	
<p><b>4</b></p> <p>Click on the <b>“Translate”</b> icon to translate sections of the text.</p>	

Select the *language* to be translated to.

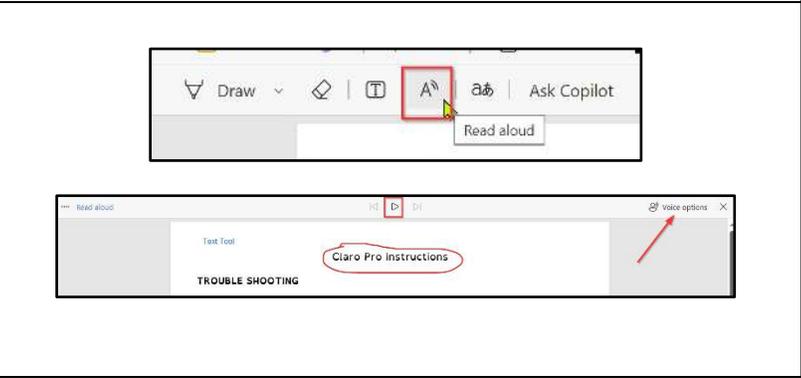
Type in the text in the sidebar that is displayed that you'd like translated. The translated text will appear below.

Clicking on the "sound icon" will allow you to hear this spoken.



5 To listen to the text read aloud, click on the "Read Aloud" icon. This will open the text in a focus screen. Click on the "Play icon" to have it read.

*Note: This is a very simplified version of text to speech so you may not be able to change and settings or have it highlighted as it is read.*



6 Once the annotations are done, you can "Print" or "Save".

