MyEducationBC

The MyEducationBC (MyEdBC) application is a secure portal used by SD71 to access marks, assignments and learning updates for the students in grades 8 to 12.

1 Logging In

Log in using your student number and the temporary **Password** provided to you by the school.

The MyEdBC website is: https://www.myeducation.gov.bc.ca/aspen/logon.do

1. Enter your **Login ID** and temporary **Password**
2. Click **Log On**

3. If this is your first time, you will be prompted to change your password. **'Current Password'** is the temporary Password you were provided. Enter a **'New Password'** and **'Confirm New Password'**. Password requirements are displayed behind the red warning message.

4. You will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer that you will remember. This will allow you to use the 'Forgot my Password" function on the logon page, should you need to reset your password.
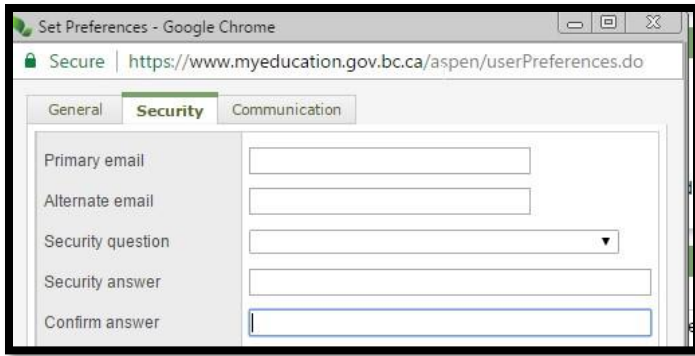
1.1 Preferences

After you have logged in, you can make changes to your preferences by selecting the drop down arrow beside your name and *'Set Preferences'* in the top right of the screen.


1.2 Password Recovery

If you forget your MyEdBC Portal Password, you can click the *'I forgot my password'* link on the login screen and an email will be sent to you with a new temporary password.
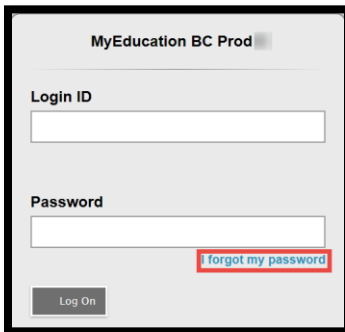
2 Navigation

Top Tabs: There are four **Top Tabs** on the main page. The Top Tab you are currently viewing will be highlighted.

Side Tabs: The tabs along the side will change depending on the current Top Tab
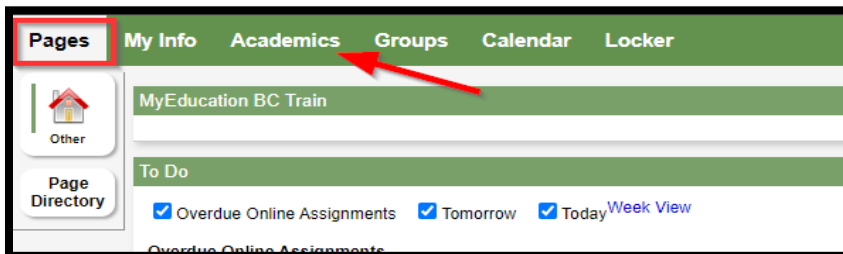
2.1 Pages Top Tab

You will land on the Pages top tab every time you log in. There will be notices about upcoming system outages and other information from the Provincial service provider.

The main landing Page includes:
Recent Activity - information about recently posted student attendance
ToDo - Mark information/assignment information.
Published Reports - When a report card is published to the portal, it will appear under the Published Reports heading as a hyperlinked PDF document. You will receive an email that it has been published to the portal.

2.2 Info Top Tab

This tab contains the student's demographic details. Each **Side Tab** contains specific information.

My Details side tab shows basic information including demographics, physical and mailing addresses, and the most recent photo of the student.

Contacts side tab shows the parent/guardian(s) and emergency contacts.

Transcript side tab includes class marks from current and previous years.
IMPORTANT: Change the **Dictionary Menu** 📖 to **All** in order to view all records.

Set the **Filter** to **All Records** or **Current Year** depending on what you'd like to see.


Assessments side tab currently contains provincial assessments like FSA or Provincial Exams.

Schedule side tab shows the student's current courses. There are two ways to view the schedule: List View and Matrix View. You can toggle between the two views using the **<<List view** and **Matrix view >>** options at the top left of the screen.

Attendance side tab will display updated attendance information about the student.

3.3 Academics Top Tab

The Academics Top Tab will allow you to select a course (using the checkbox beside the course) then click on the available Side Tabs to see details about the course you selected.
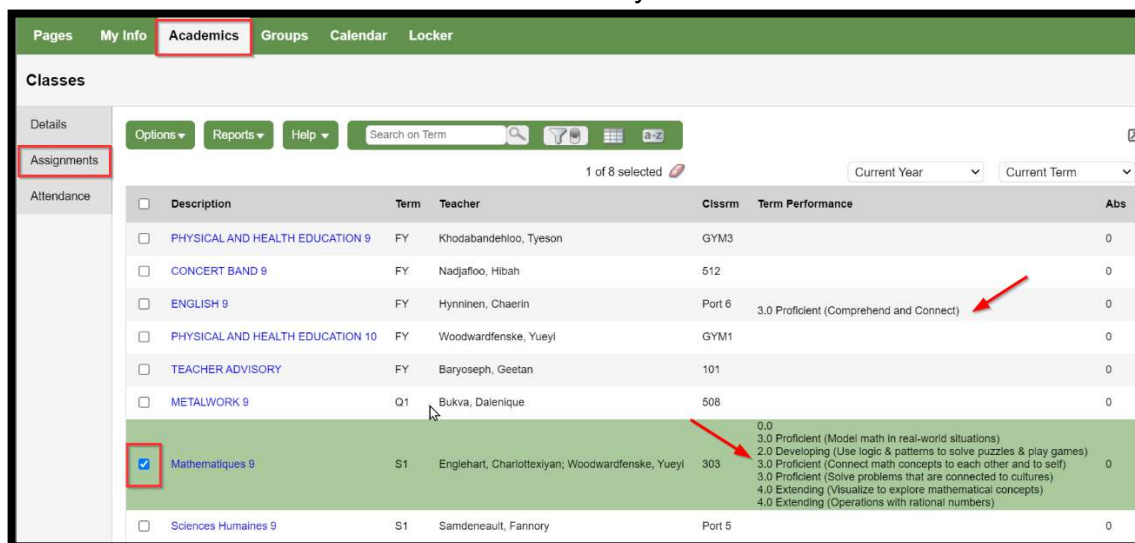
Assignments side tab contains the specific assignment and marks for the course selected.
Students select the grade term for the assignments. The assigned date, due date, proficiency score, competency being assessed and feedback from the teacher are all included in this screen.

Attendance side tab provides attendance information for the selected class.

Once you have selected a course and clicked on a Side Tab you can use the navigation arrows in the top right corner to switch between courses that are in the list. Navigation Buttons make it easy to move back and forth through records.