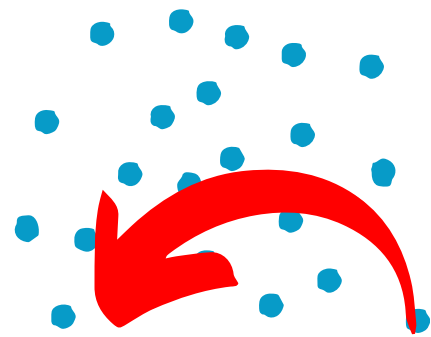
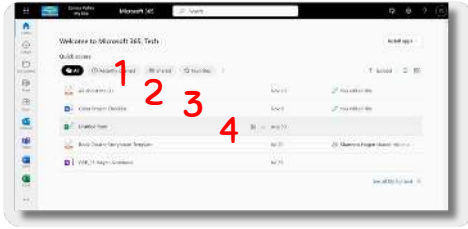


Navigating your ONEDRIVE



Scavenger Hunt



Locate the items on your screen from the list. Write the numbers in the correct location.

To do . . .

Locate each of these on your screen.

Write the number beside the item on the picture on the next page.

*** Means this feature is "hidden".

You will need to hover or click your mouse to find it.

1. Recycle Bin
2. Shared
3. Upload ***
4. Create New Word Document ***
5. Home
6. Class Team (May or may not be there)
7. Recent
8. Microsoft Waffle
9. My Files (ALL files are here)
10. Share Icon *** (to share with others)
11. Search

1 2 3 4 5 6 7 8 8 9 10 11

Comox Valley My Site OneDrive Search

+ Add new

Tech Student

- Home
- My files
- Shared
- Favorites
- Recycle bin

Browse files by

- People **New**
- Meetings **New**

Quick access

- Exp0823_GRP_23 Hagen

More places... storage

Recent

- All
- Word
- Excel
- PowerPoint
- PDF

Filter by name or person

Name	Opened	Owner	Activity
All about me (1) My Files	Nov 10	Tech Student	You edited this · Nov 10
Great Project Checklist Exp0823_GRP_23 Hagen	Nov 8	Tech Student	
GRP_23 Hagen Notebook Exp0823_GRP_23 Hagen	Jul 23	Shannon Hagen	

ONEDRIVE