Accessing Assignments from the MyEd BC Student Portal Page

The MyEdBC website is: https://www.myeducation.gov.bc.ca/aspen/logon.do

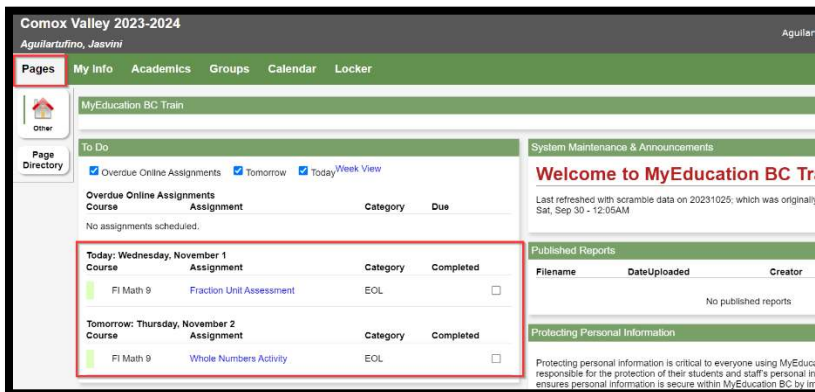Log in using your **student number** and **password.**

Assignments can be accessed two different ways.

Pages Top Tab

You will land on the **Pages top tab** every time you log in. The **"To Do Section"** will provide mark information and any assignments with upcoming due dates that have been assigned by your teachers.
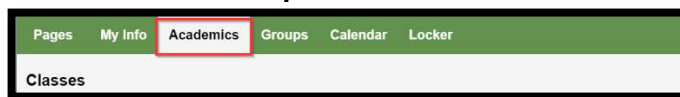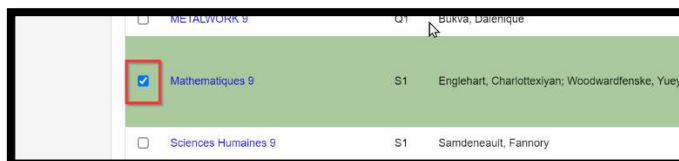
Clicking on the blue link (Assignment name) will open up another window with the full description and attachments if they've been provided by the teacher.

Academics Top Tab

Click on the **"Academics top tab".** Check the box beside the course you'd like to view the assignment for.

Click the **"Assignments side tab"** -> **"Details link"**

This will bring you to the page that contains the list of **ALL** assignments that have been assigned for this course.
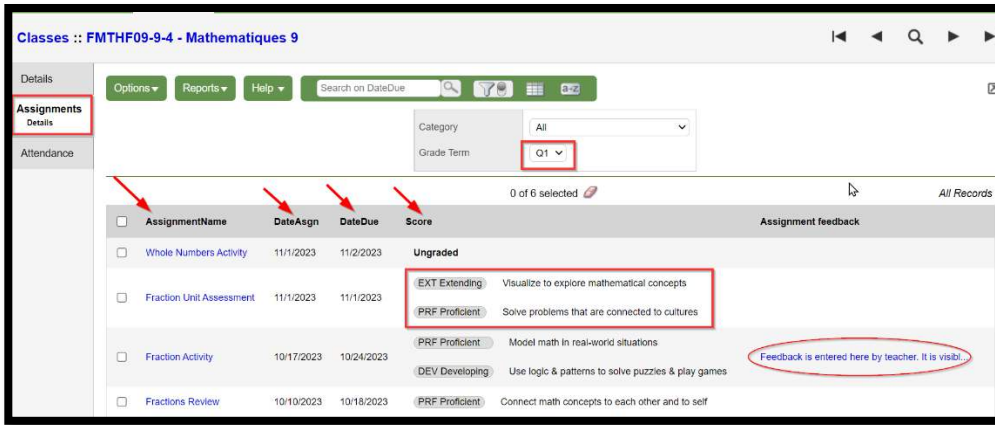
Using the **"Grade Term"** drop down arrow selection will allow you to view the assignments *just* for the current term.

Any attachments or descriptions that have been added for the assignment, can be accessed by clicking on the **assignment link** itself. This will open a new window with the description in the text box and the attachments as links.

Submitting Completed Assignments

When you are ready to submit an assignment, navigate to it using one of the methods above. Click on the blue link (assignment name) to open the full view of the assignment where the description and resources provided by the teacher can be accessed.
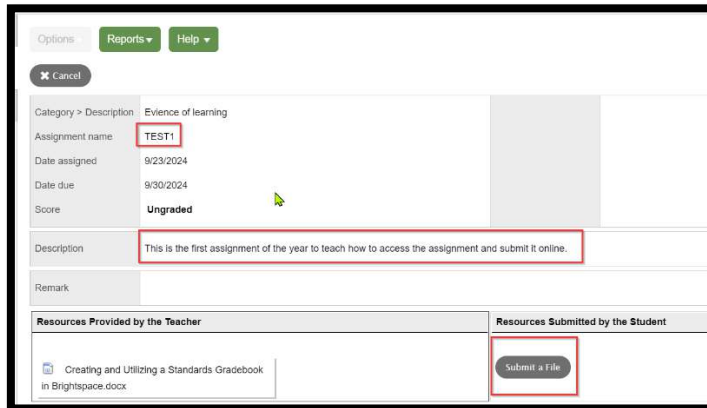
Scroll down. Click on **"Submit a file".**
Click on **"Choose a file".** Navigate to the file you'd like to upload. Click **"Upload".**

You will know it has been completed because the "Submit" button will be replace with the file submission.