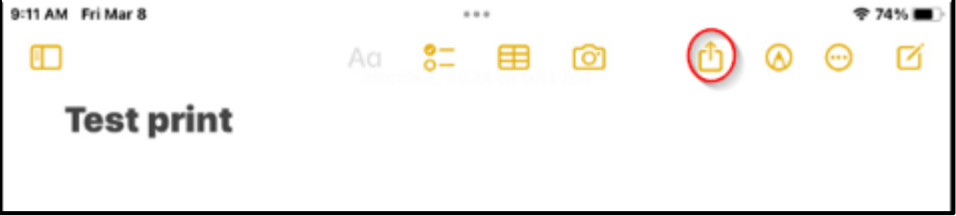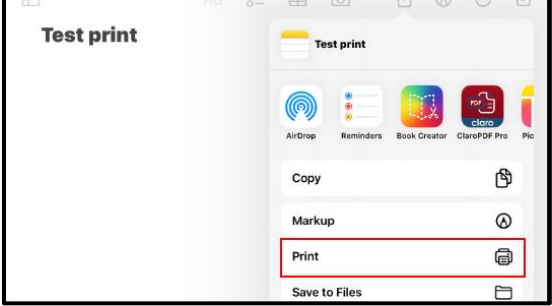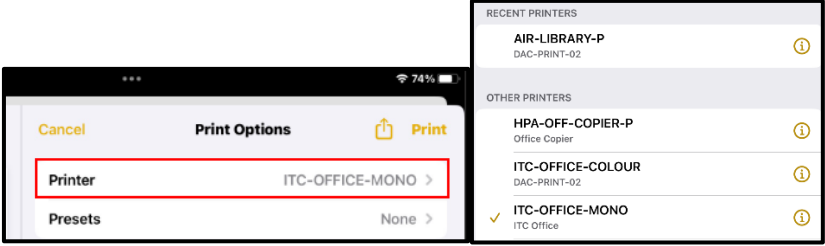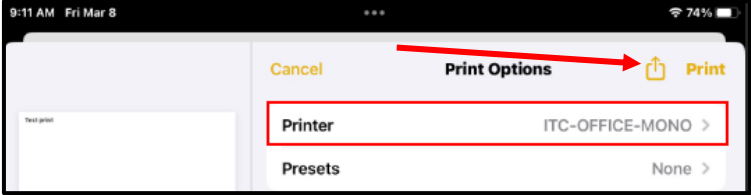

Printing from iPads

Please Note: There is only 1 printer setup to print from iPads and that is either the main black and white copier or the Library Printer. You don't need to add a printer or install anything, you just need to print a document and select the one printer available out of the list.

1	Open a document/file you wish to print. Tap the **"Share icon"** located (usually) top right.	
2	Select **"Print"**.	
3	Tap **"Printer"** Select your printer from the list. (It will have a checkmark beside the selected printer) *Note: It is quite possible only one printer is available.*	
1	Tap **"Print"**.	
2	Enter in district login credentials for *"user name"* and password. Students: student# Staff: firstname.lastname	