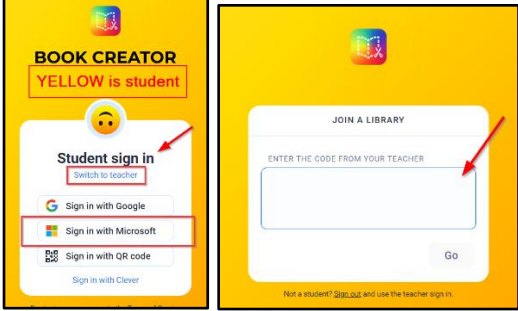
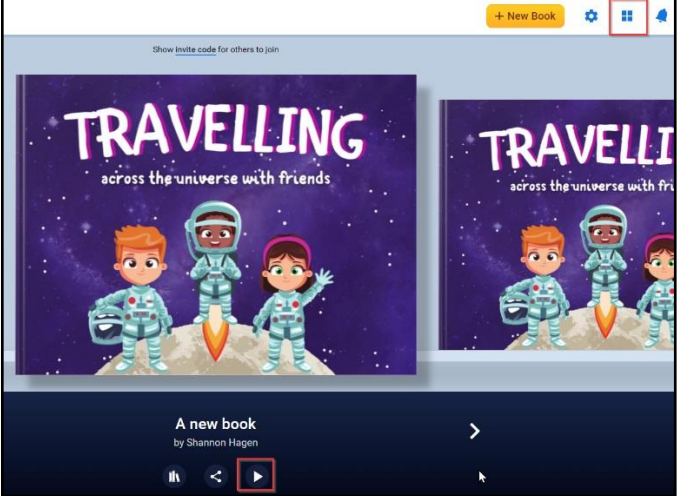
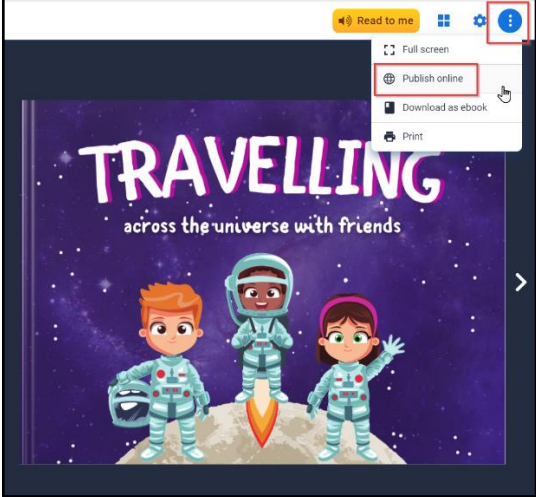
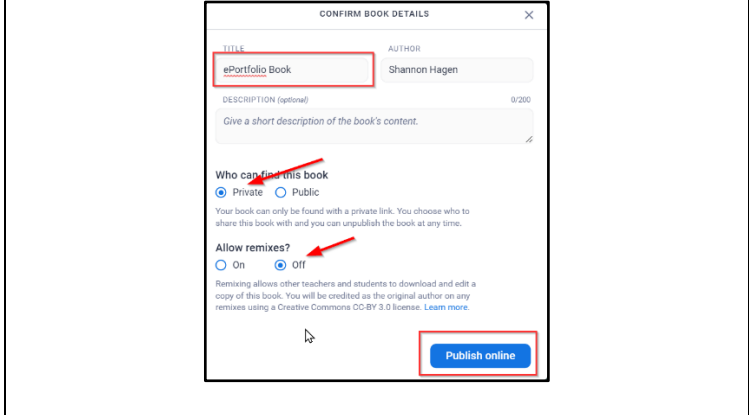


Create Link to Book Creator Book to Insert into Scholantis Portfolios

The web version of Book Creator does not support exporting books as movies. They need to be published online then shared as a “read” version. This link is then inserted into the ePortfolio to be accessed from there.

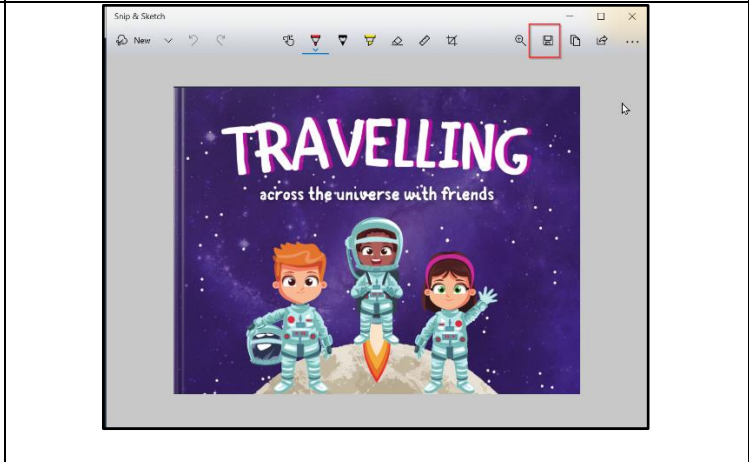
Creating a Link from Web Version of Book Creator

<p>1</p> <p>Log into the Book Creator web version: www.app.bookcreator.com. Use “Sign in with Microsoft”. Students are the YELLOW background. If this is the first time logging into the library, the student will be prompted with a class code.</p>	
<p>2</p> <p>Navigate to the book to be shared from the library where it is located. Click on the “Play” icon located below the book. Note: if you do not see the play icon, click on the “view” icon top right to change how the books are viewed in the library.</p>	
<p>3</p> <p>Click on the ‘...’ -> “Publish Online”. Keep the default settings. Provide a title for the online book. Click “Publish online”. This will create an online link which will be accessed one the eportfolio post is created. Note: DO NOT exit this screen.</p>	



4

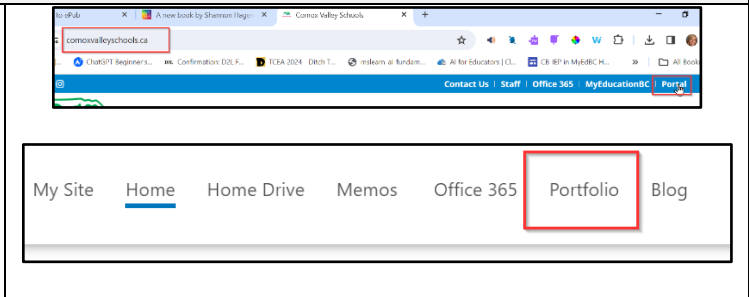
Take a screenshot of the book cover to insert into the ePortfolio.
Navigate to the book cover in Book Creator.
Press SHIFT + Windows Key + S (all at the same time). A cross hair icon will be displayed. Click hold and drag this icon so that a frame is created around the book cover.
Let go of the mouse.
Use the save icon to save this screenshot.



Creating a Post in the Portfolio

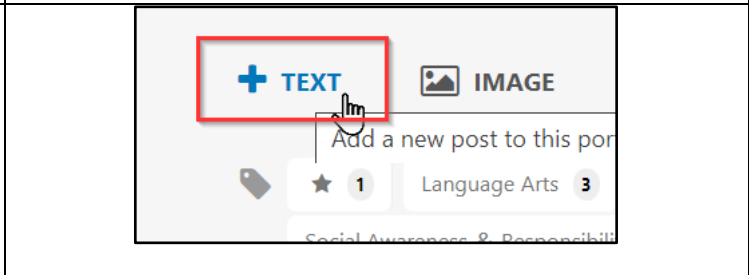
5

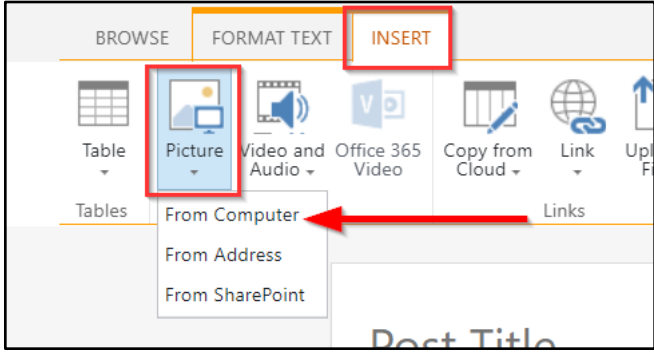
Create a new tab in the browser to log into the portal by clicking on the "+" icon in the top of the browser window.
Log into the Portal and navigate to the Portfolio.



6

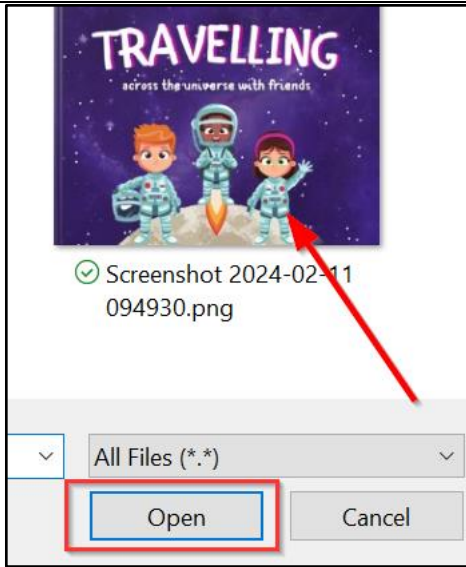
Create a new "Text" post.
Click the mouse cursor within the eportfolio content window.
Click "Insert" from the tab above.
Click Picture -> "From Computer".





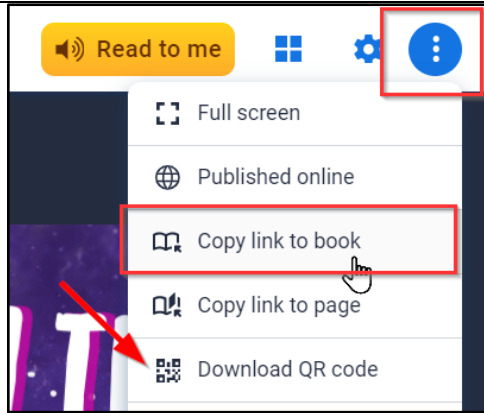
7

Navigate to where the screenshot of the book cover was saved.
Click on it to select it.
Click “Open”.
This will insert it into the Portfolio.



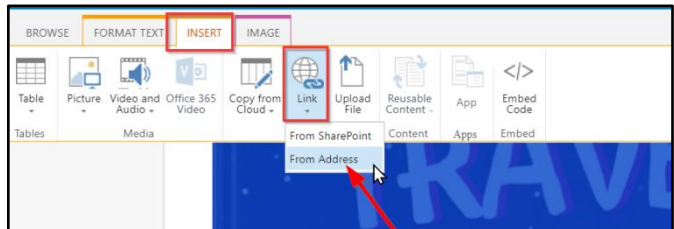
8

It is now time to access the link created by publishing the book online.
Go to the Book Creator tab in the browser window.
Click on the “...” located top right of the screen -> “Copy link to book”.
This will save the link to the clipboard.
Note: A QR code can also be accessed from here.

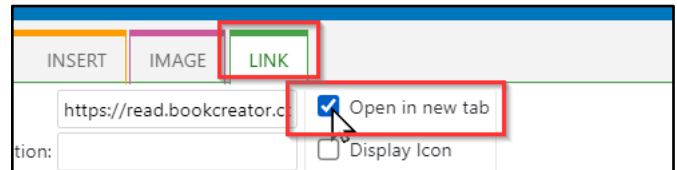
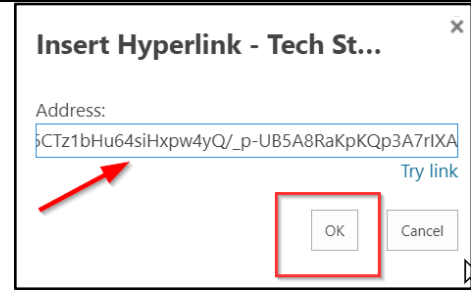


9

Go back to the Portfolio by clicking on the tab in the browser.
Click on the image to select it.
Click on the “Insert” tab displayed above.
Select “Link” -> “From Address”.
Paste the address from the online link (CTRL + V)
Click “OK”.



Make sure the link opens in a new window. Click on the image to select it -> Click on "Link" tab -> check box beside "Open in new tab".



10

The book can now be opened to view as an online book. The arrows can be used to navigate the pages OR the "Read to me" icon can be used to have the book read aloud.

