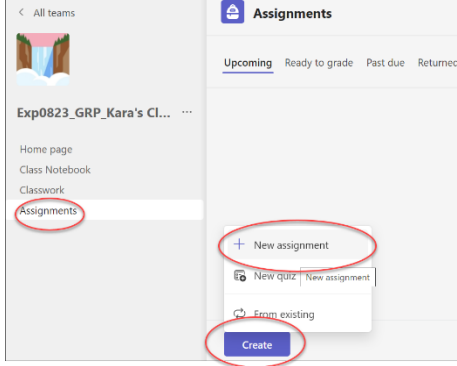
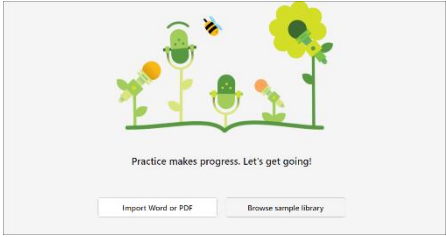


Reading Progress with Comprehension Questions

These instructions will help you set up Reading Progress for your class with comprehension questions to go with the reading passage that you select. For these instructions you need to know how to navigate to your class team.

Steps:		
1	Open Teams and click on your class Team (you can use the app or the online version).	
2	<p>Click on Assignments on the left and then the Create button at the bottom.</p> <p>Then choose New Assignment.</p>	
3	<p>Give your assignment a title at the top then click on Learning Accelerators and choose Reading Progress. You are also welcome to put instructions for the assignment in the space provided but it is not required.</p>	
4	<p>Click on Import Word or PDF if you would like to use a document you have saved in your OneDrive, Teams or on your computer.</p> <p>Choose Browse Sample Library to try one of their samples. Click Select when you find the sample that you would like to use.</p>	
5	<p>Now you decide if your students will be doing Reading Coach and/or Comprehension Questions.</p> <p>Reading Coach gives students their 5 most challenging words to practice again with some supports (break the word into syllables, hear it pronounced for them and to see a picture dictionary when available for the word).</p> <p>Adding Comprehension Questions allows you to create questions for them to answer. When they are answering the questions they have access the reading passage. They can auto mark. When you click to turn it on, a Microsoft Form opens on the screen for you to create the questions.</p>	

6

You decide how many attempts your students can make before they submit their reading sample.

Adjust how sensitive the auto-detect will be. You can also adjust this when you are listening to the reading sample.

Turn this on to add Comprehension Questions for your students to answer after they read the passage.

Reading level ⓘ
300L

Genre
Non-fiction

Number of attempts
Unlimited

Time limit ⓘ
No limit

Pronunciation sensitivity ⓘ
Default

Reading Coach ⓘ Edit On

New! Add comprehension ⓘ No

Require video Yes

You can label this whatever you would like or keep it blank. It can be used to keep track of what level they are reading.

You can give a time limit. The student can read the whole passage but if you choose a time limit, only the part read in that time will count.

Leave Reading Coach on if you would like your students to practice the 5 most challenging words after they read the passage the first time.

Turn this off if you don't wish your students to create a video of them while reading the passage.

7

If you add comprehension questions, you will now need to create your questions. To add more questions to the form, click on **+Add new**, then choose **Multiple Choice** or **Text**.

+ Add new

8

When you choose **Multiple** choice, make sure you click on the check mark beside the correct answer.

1. Where do polar bears live? ⓘ

In ice cream

in the ocean

in Africa

In ice and snow

+ Add option

Multiple answers

Required

Points: 1

When you choose **Text**, add the correct answers and it will mark itself.


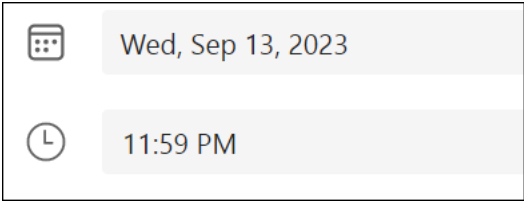

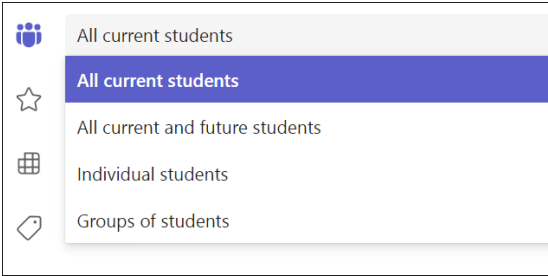
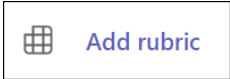

3. What does the cub like to do? ⓘ

Enter your answer

Correct answers:

swim play in the snow play

+ Add answer

9	Click Next in the top right corner when you are done.	
10	Choose the date and time that the assignment is due.	
11	Choose a class that you wish to assign this to.	
12	Click on the arrow at the end of All current students to choose which students will do this assignment. You can assign different reading passages to different students in your class by choosing Individual students or Groups of students. It will open your class list for you to choose.	
13	You can add a Rubric you have made for another assignment, upload one or create one by clicking on Add Rubric .	
14	You can click on Student View at the bottom left.	
15	When you are finished you can Save as Draft to assign later or click on Assign and choose to Assign now or Schedule to assign in the future .	