Using Immersive Reader in Word Online with ARCBC, e-text or document on PC, MAC, or iPad
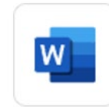
ABOUT:

In this activity, participants will learn how to use Immersive Reader in Word Online in Office 365 with an ARCBC file or any document. Immersive Reader has Text to Speech, reading comprehension options and options for processing and visual impairments.
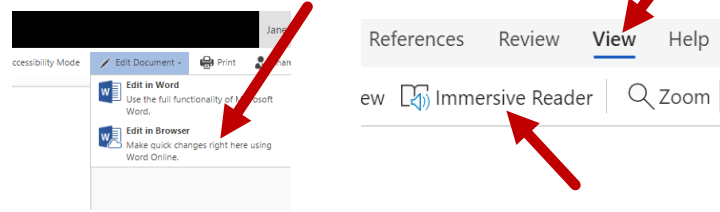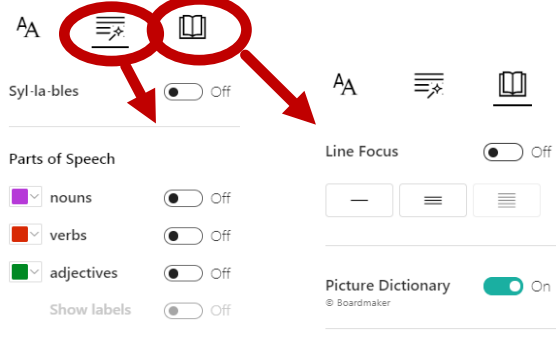
WHAT YOU WILL NEED:

To be online in a browser. A downloaded .docx file from ARCBC or text file open in Word Online in Office 365. Username and login for Office 365.

OR

1	Open Office 365 and Word Online. Open a .docx text document (from ARCBC or web). https://www.comoxvalleyschools.ca/ Contact Us | Staff | **Office 365** | MyEducationBC | Portal

2	Click on Edit in Browser to open the document online. Click on the **View** tab and **Immersive Reader**. The document will open in the Immersive Reader viewer. References Review **View** Help Immersive Reader Zoom

3	Immersive Reader Grammar Options, select syllables and parts of speech. Reading Preferences, pick line focus, turn picture dictionary on (click word to use) or translate. Syl·la·bles — Off **Parts of Speech** nouns — Off verbs — Off adjectives — Off Show labels — Off Line Focus — Off Picture Dictionary — On © Boardmaker

4	Immersive Reader Text Preferences 'A' tool • Text Size • Line Spacing • Fonts • Themes To change Voice Settings, click speaker icon. Click play arrow to read text aloud. Voice Speed 1 Voice Selection Female Text Size 48 Increase Spacing — On Font ● Calibri ○ Sitka Themes