

HOW-TO: Touch Chat Locks

Touch Chat is highly customizable—this is a huge benefit in providing a person with a communication system that is uniquely able to meet their vocabulary needs. There are many levels of security to lock in the edits (and general organization of the vocabulary). Here are instructions on how to navigate those locks.

It is important to consult with the speech-language pathologist about types of changes to be made to personalize the vocabulary.

To Get Out of Guided Access (iPads' lock feature)

1. Triple click the home button
2. Enter your child's passcode (usually it is the school year, i.e. 202122).
3. Select END to get out of guided access

To Turn ON and OFF Editing in Touch Chat (If your student usually has editing turned off, please remember to turn editing off when you are done!)

1. Open SETTINGS (gear icon)
2. Scroll down the list on the left to Touch Chat
3. Select Touch Chat
4. Turn editing on or off

To Enable a Passcode for Editing

1. Select "Menu" from the right hand side
2. Select "Settings"
3. Under "Editing" enter a menu passcode (please use the same school year code as is being used for the guided access code, i.e. 202122)
4. Slide Use Menu Code to ON
5. Select "Done" to exit edit mode

To Turn Guided Access (iPads' lock feature) Back On

1. While in Touch Chat, triple click the home button