

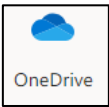
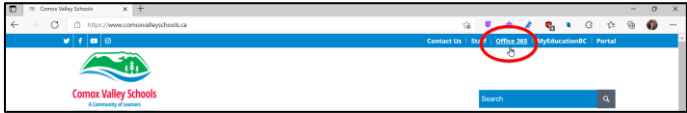
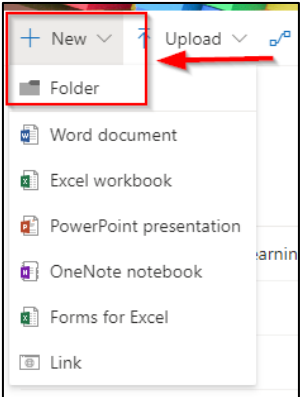
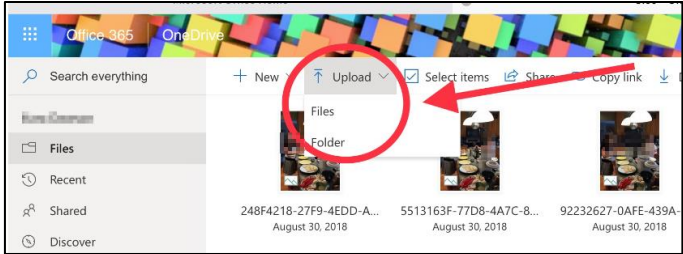
Getting Work and Pictures off the iPads OneDrive

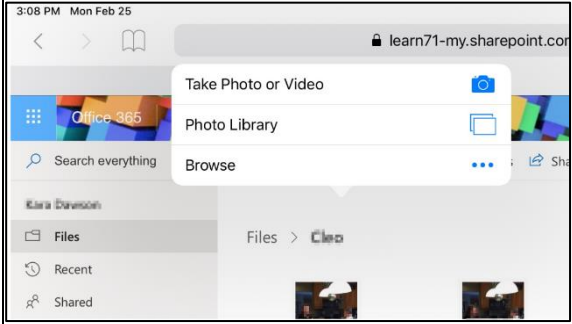
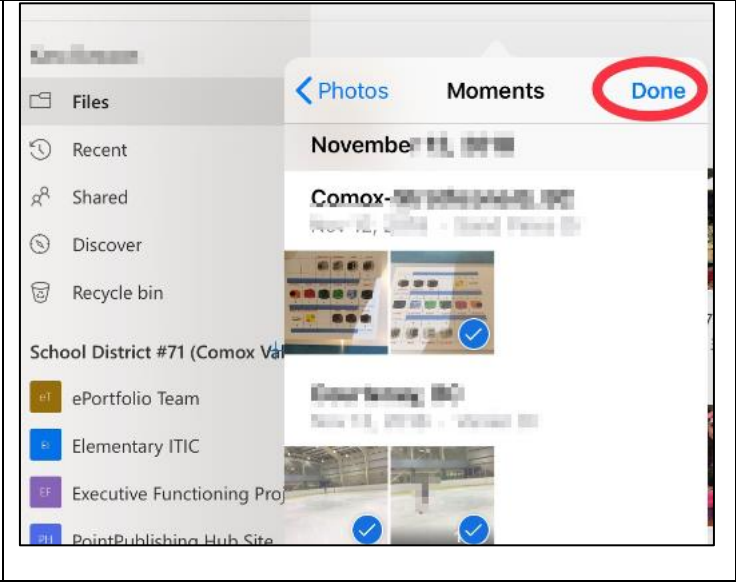
Introduction:

Students are doing more and more work using iPads and need ways to get their work off of the iPad to share with others. There are quite a few different ways to achieve this:

- Use File Explorer to move them to your school's H drive
- Use OneDrive to move them to your Office 365 account
- Airdrop them to another iPad
- Put them directly into an ePortfolio
- Use Outlook email to email them to another person or computer

Method 2 – Using OneDrive to move your photos to Office 365

<p>1</p>	<p>On your iPad, open OneDrive in Safari:</p> <ul style="list-style-type: none">• Go to the Comox Valley School District Website www.comoxvalleyschools.ca• Click on Office 365 (you will need to log in to your account using the same username and password that you use to log in to the school computers)• Click on OneDrive 	
<p>2</p>	<p>Either navigate to the folder that you would like to place your pictures in or create a new folder for them (Click on New and then Folder at the top and name it).</p>	
<p>3</p>	<p>Press Upload and then Files at the top of the screen</p>	

<p>4</p>	<p>You can now take a photo and have it go straight into your OneDrive (click on Take Photo or Video) or click on Photo Library to get photos from your library.</p>	
<p>5</p>	<p>Navigate through your photo library and touch all the photos that you would like to move up to OneDrive. It will put a checkmark on all those pictures.</p> <p>When you are ready, press Done.</p>	
<p>6</p>	<p>The photos that you selected will now be moved to the folder that you created or chose in OneDrive for you to open on any device anywhere and share.</p>	