

Read&Write – Word Prediction in Word Online using a Google Chrome Browser

Introduction

This tutorial will provide information on how to use Word Prediction in Word Online. Word prediction provides users with suggestions of words based on the initial letters typed. Word prediction assists students who have difficulties spelling and/or students who have low written output due to mobility issues.

Learning Objectives

Completion of this tutorial will give you experience with the following:

- Activate the word prediction feature in Read&Write for Google Chrome
- Listen to words in the prediction list
- Insert suggested words into a Word Online page

This tutorial assumes:

- Access to Google Chrome browser on a Windows, Mac or Chromebook computer and NOT a tablet.
- Read&Write extension for Google Chrome is installed.
- You have access to Office 365
- Access to the premium features. Click [here](#) to find out how.
- Access to the Internet.

Case Study

Carl is a student in grade five. Carl has some great ideas, but he has difficulty putting them into words as he has poor spelling and writing is difficult for him using a traditional pen and paper. Using a laptop with word prediction will allow Carl to focus on his ideas rather than get bogged down by the technicalities of getting the correct spelling. Furthermore, the use of a keyboard will improve Carl's written output particularly if he does not need to type out the entire word.

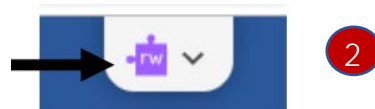
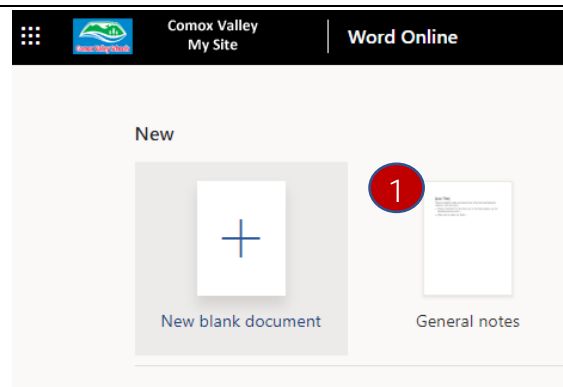
Word Prediction using Read&Write for Google Chrome in Word Online

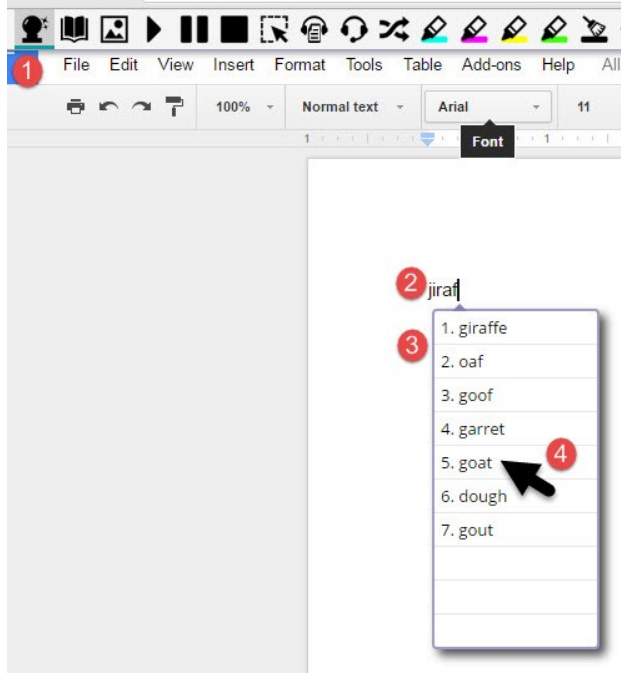
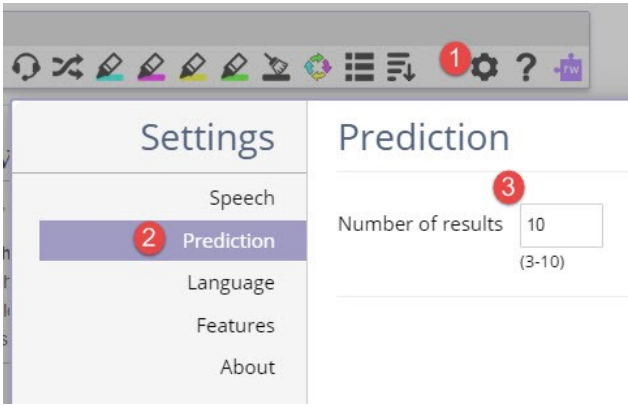
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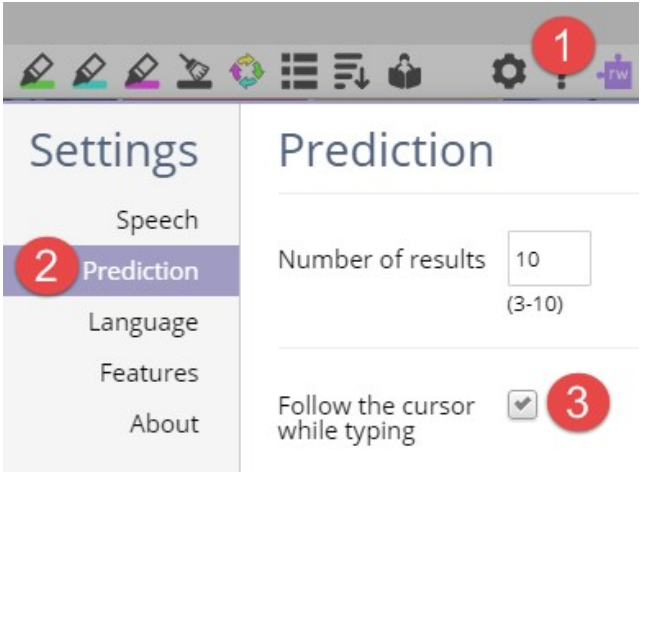
In your Chrome browser, sign in to Office 365 and open Word Online. Create (1) a New blank document.

Ensure that the Read&Write Chrome extension is running. If the extension is active, a purple icon will appear in the top right hand corner of the Microsoft page.

Click on the icon (2) to open the Read&Write toolbar.



<p>2</p>	<p>Activate the <i>Word Prediction</i> tool by clicking on the icon in the tool bar (1).</p> <p>Begin to type a word in the document (2).</p> <p>A list of words will appear in the word prediction window with a number to the left of each word.</p> <p>The words in the prediction window will change depending on the letter combinations that are typed (3).</p> <p>Listen to each word by hovering the cursor over the word.</p> <p>Insert words by clicking on the word or by pressing <i>Ctrl + the number</i> next to the word. (4).</p>	
<p>3</p>	<p>The number of words predicted can be configured in the settings menu. Select the <i>Settings</i> icon (1).</p> <p>Select <i>Prediction</i> in the <i>Settings</i> list (2).</p> <p>Select the number of prediction results (between 3 to 10) to be displayed (3).</p>	

<p>4</p>	<p>The word prediction window can follow the cursor as the user is typing, or choose to place it by the toolbar.</p> <p>Select the <i>Settings</i> icon (1).</p> <p>Select <i>Prediction</i> in the <i>Settings</i> list (2).</p> <p>Check, or uncheck the <i>Follow the cursor while typing</i> box (3).</p>	
<p>5</p>	<p>The text size of the prediction words may be decreased or increased.</p> <p>Select the <i>Settings</i> icon (1).</p> <p>Select <i>Prediction</i> in the <i>Settings</i> list (2).</p> <p>Toggle the <i>Text Size</i> menu left or right to see the <i>Sample Text</i> decrease or increase (3).</p>	