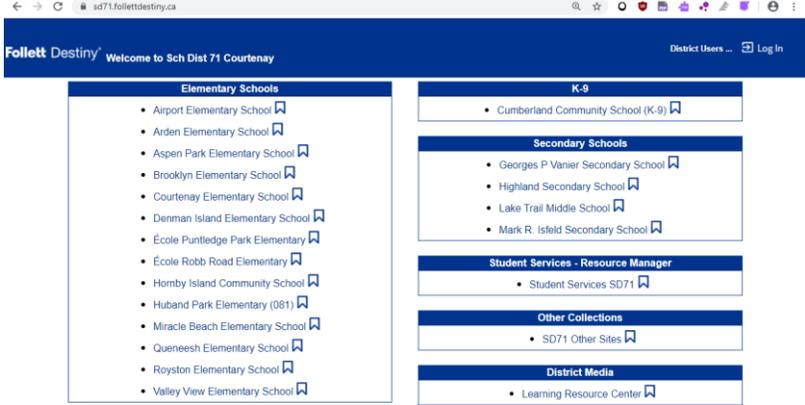
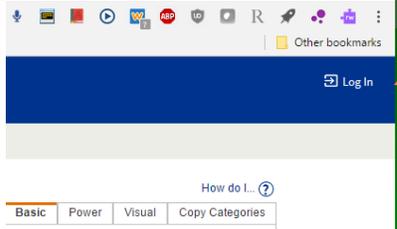
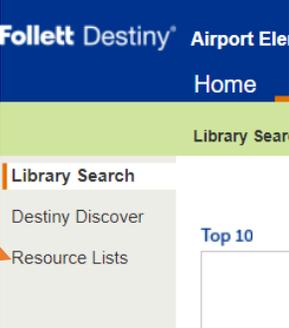
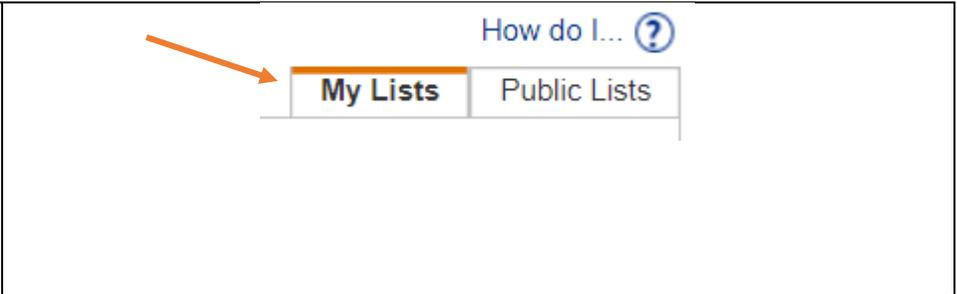
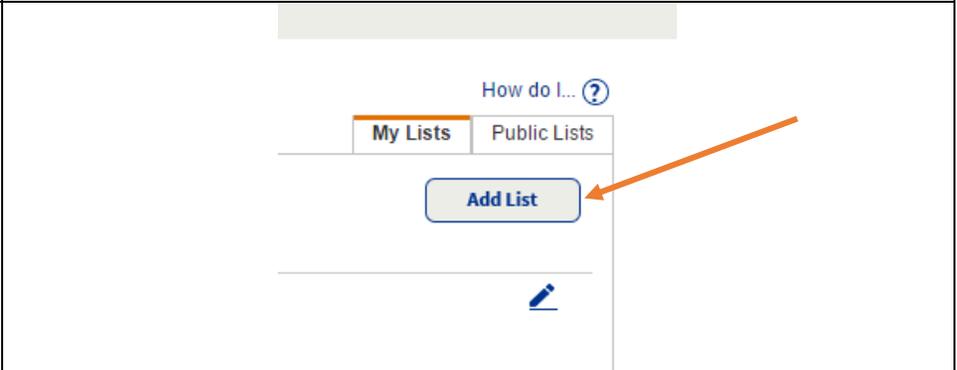
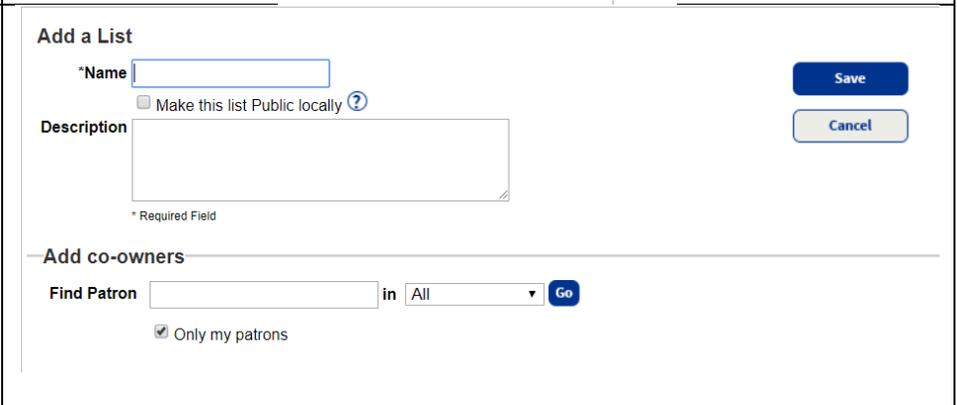
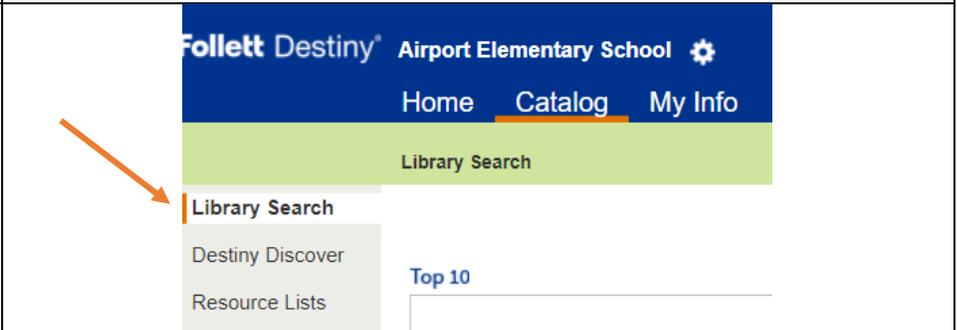
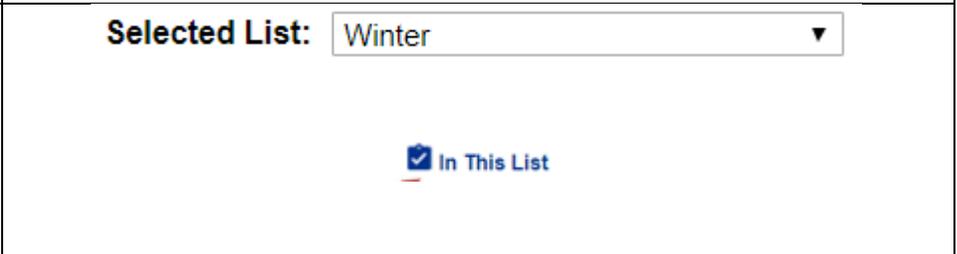


Creating Resource Lists for Library/LRC Resources You Use Regularly

Quick Tips

<p>1</p>	<p><u>Navigate to the Destiny Catalogue</u></p> <p>Navigate to the school district teaching and learning website, Learn71.ca.</p>	
<p>2</p>	<p>Select the Learning Resources Centre and Library Learning Commons page</p>	
<p>3</p>	<p>Click on Destiny Library Catalogue.</p>	
<p>4</p>	<p>Select your school from the Destiny home page.</p>	
<p>5</p>	<p>Log in using your computer login/ AMS login.</p>	
<p>6</p>	<p><u>Creating a Resource List in the Destiny Catalogue</u></p> <p>Click on Recourse Lists</p>	

<p>7 Public Lists is a collection of teacher-made lists highlighting items on a theme or within a collection.</p> <p>To create your own list, click on My Lists.</p>	
<p>8 To create a new list, click on Add List.</p>	
<p>9 Add a Name to your list as well as a Description and co-owners. A co-owner is a creative collaborator who can also view and edit this list. <i>If you do not want a co-owner, leave this space blank.</i></p> <p>Click Save.</p>	
<p>10 Now you can search for titles to add to your list.</p> <p>Click on Library Search and search by title/keyword/subject.</p>	
<p>11 To add a title to your list, click the Add to This List button to the right of the title.</p>	
<p>12 Available lists are at the top of your search menu.</p> <p>Once you've added a title, the title will then display that it is in the selected list.</p>	

13 When viewing your lists, <u>library</u> titles will display if you click on the tab Library Materials and <u>LRC</u> titles will display if you click on the tab Media .	
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If you need any support, your school's Teacher-Librarian will be able to help you, including demonstrating it in Teams, if required, using the share screen function.

Tip

When the first day of booking LRC resources opens at the beginning of each new school year, popular resources get booked very quickly. You can prepare for the opening day by creating, in advance, your own personal resource lists of LRC resources that you would like to book. You can create lists for each theme you cover, and add titles to them, or, you can create a list for each month and add titles to them for all the LRC resources you would like to borrow for those months. When it comes time to book, open up a resource list, and click on a title to book it, then move to the next title in the list and book it. There is not a way to book an entire resources list with one click but creating the lists in advance saves valuable time searching for them.