

# Windows 7: Onscreen Keyboard

## Introduction

Students who have difficulty using a regular keyboard can type using the Onscreen keyboard.

- They can use the built in work prediction to reduce the amount of keyboarding
- They can use the mouse to directly select the letter/word
- They can hover over the letter/word for a specific period of time to create a mouse click
- They can use a switch to scan through the keyboard



## Onscreen keyboard Task Challenge/Activity

### Using the Windows 7: Onscreen keyboard with various mice to type a sentence into WordPad

Make sure **WordPad** is open

- Use the **Onscreen Keyboard** with different **mice** to click on the letters of the Keyboard to write a sentence or two about Climate Change.
- Make use of the built in **Text Prediction** to reduce the amount of keystrokes. This can be turned off and on in the Options menu
- **Click** on a modifier key like the **Shift** or **Alts** Key and it'll stay "pressed down" until you select the next key you want to type. Try writing your name using the Shift key instead of the CAPS key.
- Go into **Options** and **click** on **Hover**. This will allow a mouse user who has difficulty with the mouse click to be able to select the key by hovering over it for a specific time. Try it out using the keyboard.
- Go back into **Options**, select "**Scan through Keys**" then **click "OK"**. You can then use the mouse click or spacebar to begin and scan and also to select the letters/words