

SD71 ACCESSIBILITY TECH TIP

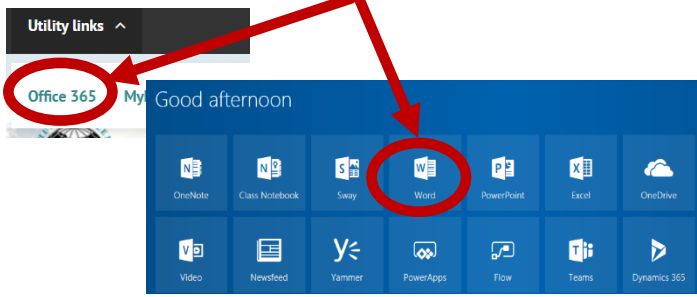
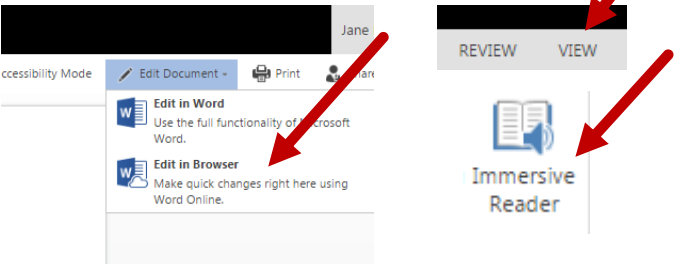
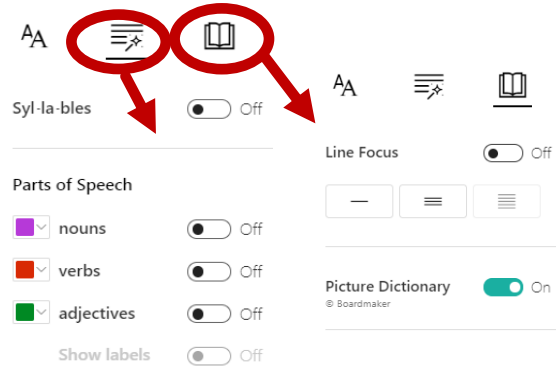
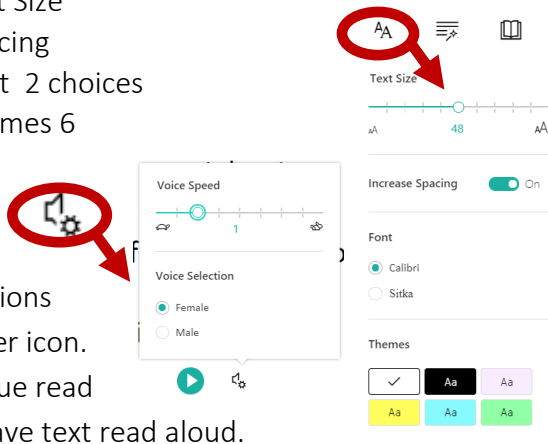


Using Immersive Reader in Word Online Office 365 with ARCBC or e-text on PC, MAC, and iPad

ABOUT: In this activity, participants will learn how to use Immersive Reader in Word Online in Office 365 with ARCBC file or any e-text. Immersive Reader has Text to Speech, Reading Comprehension options and options for processing and visual impairments.

WHAT YOU WILL NEED: To be online in a browser. A downloaded .docx file from ARCBC or text file open in Word Online in Office 365. You user name and login for Office 365.



<p>1 Open Office 365 and Word Online. Open a .docx text document (from ARCBC or elsewhere).</p> 	<p>2 Click on Edit in Browser to open the document. Click on the view tab and Immersive Reader. The document will open in the Immersive Reader viewer.</p> 
<p>3 With the Immersive Reader Reading Comprehension tool, you can select parts of speech. With the Read tool, you can pick line focus and turn picture dictionary on (click on a word to use).</p> 	<p>4 With the Immersive Reader Processing and Visual Impairment tools the 'A' tool you can change</p> <ul style="list-style-type: none">• Text Size• Spacing• Font 2 choices• Themes 6 <p>To change Text to Speech options click speaker icon. Click the blue read arrow to have text read aloud.</p> 

Additional info or advice: For more information on how to use Immersive Reader [Click HERE](#).