Scholantis ePortfolios Tips and Tricks

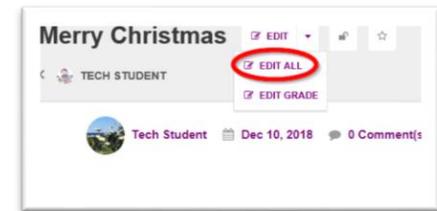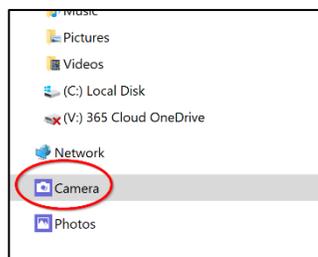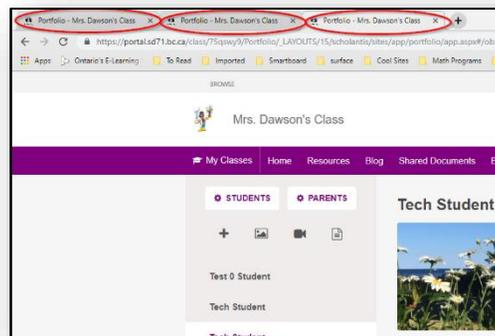|		
Keyboard Shortcut Keys: Use the left and right arrows on your keyboard to navigate between posts. Use the < and > keys to navigate between batch posts (really it is the , and . as you don't need to press Shift). 	**Moving Posts from a Blog:** A great way to quickly get student reflections into their portfolio is to have them write a blog in My Site. They can pick blog posts and copy them directly to their eportfolios: 	**Batch Edit:** You can edit your batch posts all at once. Beware -if you have made changes to a post, this will erase your changes. You can post date and lock a batch post and then use the batch edit to unlock the posts for students to work on them. NOTE: Edit Grade will change the grade of the post
Laptop Camera Access: You must be in the Edge internet browser for this to work: When you click to insert a picture, the camera will show up as one of the options to insert from: 	**Open Multiple Browser Pages:** Open several browser tabs at once with each one opened to a different student. Complete one student post and while it loads, go to the next tab and work on a different student post. 	**Lightning Button:** Create a batch post for your class as a template. Then to put in pictures or videos, use the lightening button which will let you directly take the pictures and put them in without having to submit them.
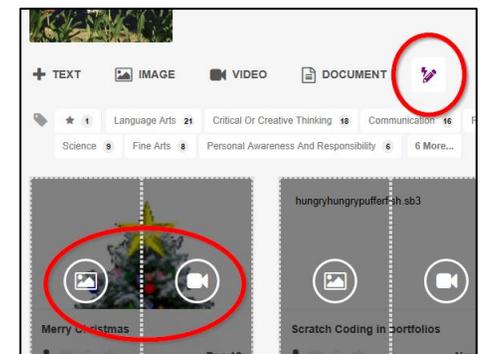
Our District Acronym - TADA!!

T — TITLE & TAG
that is connected to a big idea or learning intention, or standard; what students are expected to know, understand, and be able to do.

A — AUTHENTIC EVIDENCE
or artifact of student learning; student created evidence: photo, audio, video, or documents; may be observed at any time in the learning process.

D — DESCRIPTION
or reflection on learning, experience &/or product; teachers and/or student created; may include formative assessment feedback &/or student reflection about what, why, &/or how they are learning.

A — ASSESSMENT
of learning progress to inform student &/or family: "What am I doing well? What do I need to change/do differently? What are my next steps or goals? " This may or may not use proficiency scales , performance standards , or class co-created criteria, strengths & stretches, or other rubrics pertinent to learning.

This is Richmond School District's version of the same Guiding Parameters that we use.